

# Severe Economic Hardship Employment Authorization Application Guide

Severe Economic Hardship work authorization is based on a sudden, significant, unforeseen financial problem that occurs to your sponsor outside of their control. Proof of the financial distress is required. Source: [8 C.F.R. 214.2(f)(9)(ii)(D) and (F)]

## Employment Authorization Eligibility

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1. You must have completed one year of full-time enrollment at OCC under F1 status
2. You must be in good academic standing and enrolled in a full course of study (exceptions may apply).
3. Employment will not interfere with your studies
- 4.

# Mail your Application to USCIS

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After submitting your application to the Global Engagement Center, you will receive your new I-20 by email. Print your new I-20 and all application documents. Make sure you have a valid passport and a return ticket to your home country.



ORANGE COAST COLLEGE

Global Engagement Center  
2701 Fairview Rd  
Costa Mesa, CA 92626  
Phone: 714.432.5940  
[occinternational@ccd.edu](mailto:occinternational@ccd.edu)

# Application Document Samples

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Refer to the samples below for preparing documents for your application. These are examples, and the details in documents should be specific to your situation.

## Formatting Your Personal Letter of Explanation/Cover Letter

October 12, 2022

USCIS  
Attn: I-765 C03  
P.O. Box 805373  
Chicago, IL 60685374

RE: SURNAME, Giveame  
SEVIS ID: N0012345678

Dear Adjudicator:


I am writing to request off-campus employment authorization based on severe economic hardship. My family has experienced unforeseen financial difficulties due to [explain your situation].

## Sample-765 Severe Economic Hardship:


The following provides guidance for filling the I



(C)(3)(iii) is the code for  
Severe Economic Hardship  
Employment Authorization  
You can leave 2831 blank.



Enter this  
section based  
on your I94



If you entered the  
US under a visa

**Part 3. Applicant's Statement, Contact Information, Declaration, Certification, and** *Applicant's Declaration and Certification*

*Applicant's Contact Information* *Applicant's Signature*

Updates will be sent to this email address. Use YOUR unique OCC student email address.

Sign with black ink. The signature must fit INSIDE the box. It should NOT touch or cross the outlines of the box.

*Interpreter's Full Name*

1.a. Interpreter's Family Name (Last Name)

1.b. Interpreter's Given Name (First Name)

1.c. Interpreter's Business or Organization Name (if any)

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USCIS requires you to report any past CPT, OPT, or any other off campus employment authorizations here. Enter ALL periods of authorization. If you have done CPT, OPT, or any other type of off campus employment under other SEVIS ID, be sure to include them as well.







Provide a b1iC QtTmdrc

Enter your monthly expenses based on the budget you created earlier. Then mark off all boxes that apply



I-912 Sample Page 6:

Assuming you fill this form out yourself, Page 6 should remain blank.

Sign with a black pen after you print the forms. Do not