

Classified Senate Meeting Minutes

November 15 2023, | 11:00 a.m. -12:00 p.m. | Zoom Meeting <https://ccd.edu.zoom.us/j/89274540735?from=addon> & SU 214

for January They have a mission statement and bylaws. There are two sections, a conditioning section and a strength section.

- x Michelle Wang: The use of Zoom AI Companion was discussed. The general thought was that it was its meeting summaries were inaccurate. There is room for improvement as it is AI and learning; however, it would be best to continue reviewing and writing meeting summaries from recordings and own notes. PC privacy was introduced as a topic. An alarming number of employees are leaving their computers unlocked when walking away. It should be best practice to always lock your PC when you leave your workstation in order to maintain confidentiality and uphold FERPA. Yubikeys was discussed as a viable option for high school students who want to apply and may not have a mobile device for 2FA.
- x Senator Eric Wilson: The AI on Zoom is a very new product from Zoom. One of the Vice Chancellors stated that it is not good. This tool is continuing to improve. They did an update recently. The Yubikey is also a good tool. It is easy to use. It is just the setup that is tedious.
- x President John Fawcett: There are plans underway somewhere around the end of the semester to replace our current pay for print system, which is called GoPrint with a new pay for print system called Papercut.
- x Scott Broberg: Asked that Yubikeys is accessible to staff, as well, not just for students. Senator Curtis Williams stated that District is concerned about the cost.

4. Officer, Senator, and Committee Reports:

- A. Presidents Report– John Fawcett: Kim Sava from District is interested in forming a District Classified Senate. She wants to create a team and get that started. Encourage participation on Classified Senate events.
- B. Vice Presidents Reports: VP Jeanette Grimm:
- C. Classified Senator Reports– No reports.
- D. CFER Report: The membership meeting takes place on Wednesday, November 29 at the OCC College Center Ballrooms A&B. He encouraged people to RSVP. They will vote on the Bylaws and will roll out the new website. They are talking about economic enhancements. They are currently going through the data they provided. They are also working with CFET. Their negotiation is this Friday. CFET will host holiday party at the Waterfront Campus. There is a toy drive going on.
- E. Other Committee Reports:
 - x President's Report– John Fawcett encourages classified professionals becoming a member of the Union.

5. Unfinished Business:

- A. District Wellness Committee Cecilia Schreyer

Motion 2: President John Fawcett moved to approve Cecilia Schreyer on the District Wellness Committee; motion seconded; motion approved.

- B. Meeting Modality: President John Fawcett likes having hybrid meetings. In the future, we would like to use other facilities such as the Computing Center, if there are any scheduling conflicts with Student Unions 213 and 214.

6. New Business:

- A. End of the Year Holidays:

- x We have received 11 (e) 10 responses 8 (h) 0 (e) 5 (a) 1 (a) 5 (v) -2.67 (he), -2.4 gce dp-3.5 (c) 1.3 (h) eey

