

2-12-19

Academic Senate Meeting Packet

Pg.#	Discussion Item	Supplemental Documents
1	Agendas	Meeting Agendas
4	7B: Smoke Free Campus	Summary: Smoking & Tobacco Survey Results



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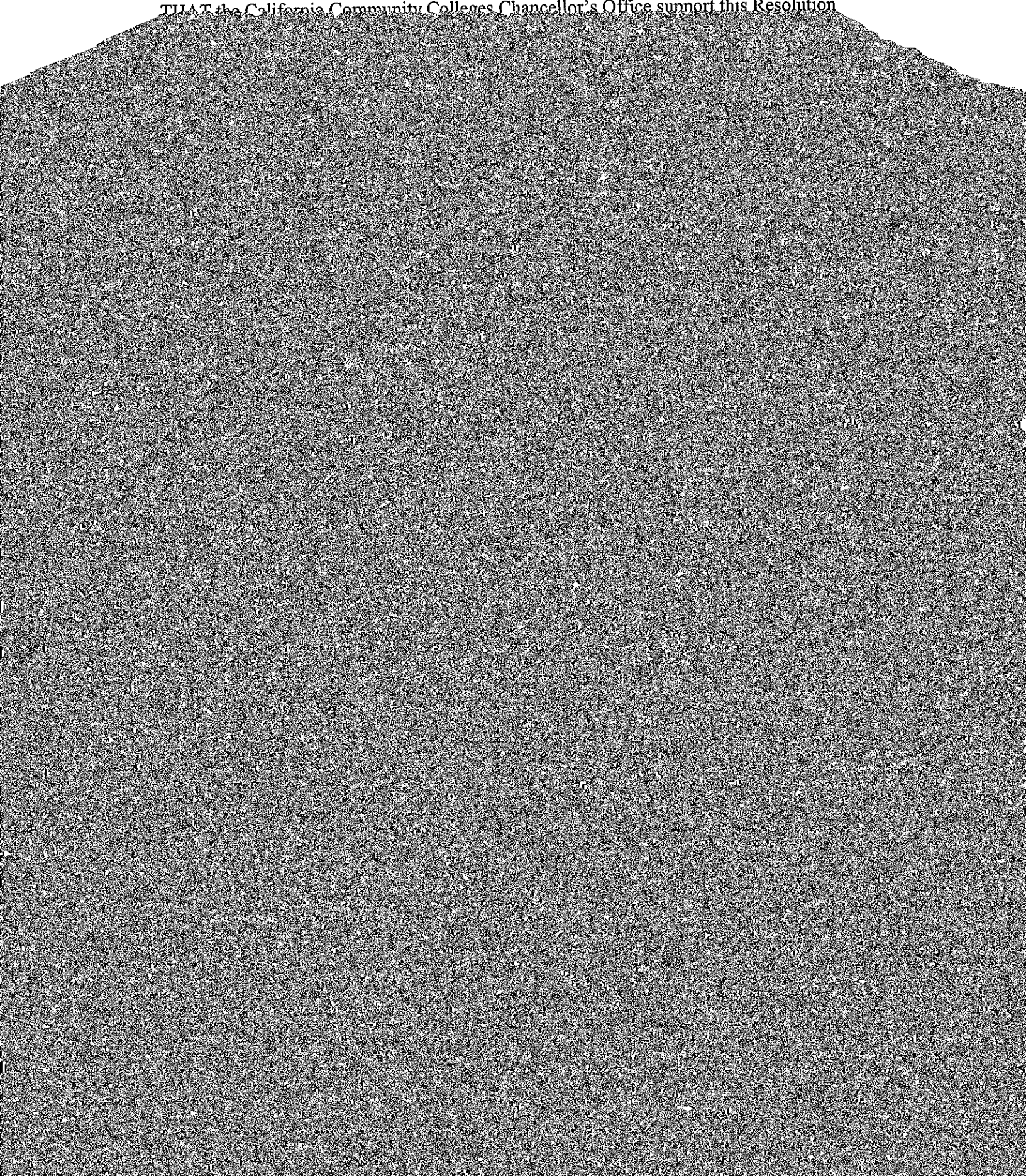
Student Faculty Staff Management Total

In May 2018, the California Community College Board of Governors adopted a resolution recommending all 114 community college campuses in the state adopt and implement 100% smoke and tobacco-free campuses. How much do you agree or disagree with Orange Coast college adopting and implementing a 100% smoke and tobacco

	Student	Faculty	Staff	Management	Total
Your age					
# of Respondents	1,146	132	132	32	1,442
Under 19	18.1%	0.8%	0.0%	0.0%	14.4%
19-20	24.3%	0.8%	0.0%	0.0%	19.3%
21-24	24.6%	1.5%	4.5%	0.0%	20.1%
25-29	13.2%	3.0%	15.2%	0.0%	12.1%
30-39	10.6%	21.2%	28.0%	18.8%	13.3%
40-49	5.2%	25.0%	15.9%	28.1%	8.5%
50-59	3.0%	26.5%	20.5%	31.3%	7.4%
60 and Older	1.1%	21.2%	15.9%	21.9%	4.8%
When do you take classes?					
Note: This question only applies to students.					
# of Respondents	1,152	NA	NA	NA	NA
Day	36.5%	NA	NA	NA	NA
Evening	11.0%	NA	NA	NA	NA
Both day and evening	52.4%	NA	NA	NA	NA

ANALYSIS: Tobacco is the leading cause of preventable and premature death, accounting for an estimated 480,000 American deaths in the United States each year or one out of every five deaths.ⁱ These deaths are due to preventable conditions such as cancer, heart disease, stroke, and lung diseases including emphysema, pneumonia, and chronic airway obstruction.ⁱⁱ The COUGH Coalition, HSACCC, and

THAT the California Community Colleges Chancellor's Office support this Resolution



The Academic Senate of Orange Coast College By-Laws

Article 1 Membership and Elections

Section 1. The Electorate. The Electorate shall consist of the Faculty, as defined in Article I of the Constitution, and the Senate shall be elected from the members of this body.

Section 2. Composition of the Senate. The Senate shall be composed of a Senator from each Division, the Library, and Student Services; nine Senators at large, all elected from the regular and contract Faculty; and up to three voting Senators at large from the Part-time Faculty. There shall be included within the membership of the Academic Senate, a voting student who shall be appointed by the SGOCC. The student representative may designate for the record his/her support or opposition to any matter prior to the official Senate vote. A designation shall be recorded in the Senate meeting minutes. Such student shall have the right to attend all meetings of the Senate except those meetings prohibited by Education Code 72023.5 (a) (2) or when the Senate is in closed session.

Section 3. Division Senators. Divisions are responsible for conducting their own elections of division senators. The Senate will conduct elections of division Senators if the division requests the assistance of the Senate. During the month of February, eligible divisions shall report to the Senate the results of their elections of division Senators. Divisions shall be responsible for filling vacant seats when they arise. In such cases, divisions shall report to the Senate the results of their elections of replacement Senators. The Senate President shall report the results of divis

Section 5. Part-time Senators-at-Large Candidates from the part-time members of the Faculty shall receive notice in February that they may nominate themselves for one of three part-time voting Senator-at-Large positions. All interested nominees shall attend the designated meeting in February to present themselves and be endorsed by the Senate for a one year term of office. Vacancies that may occur prior to the next election shall be filled by appointment and endorsement of the Senate.

Section 6. Vacancies

- a. Permanent Vacancies A permanent vacancy is established when a Senator submits a letter of resignation to the Senate President, is unable to complete the term of office, is absent for three (3) consecutive meetings without prior consent of the President of the Senate, or who becomes ineligible to hold membership in the Senate. Permanent vacancies shall be filled as provided in Sections 3, 4, and 5.
- b. Temporary Vacancies Temporary vacancies occur when the President declares a Senator is on approved temporary leave. Then the Senate shall conduct an election to fill the seat for the duration of the leave as per Sections 3, 4, and 5; or, in lieu of an election, the Senator designate a substitute from the same constituency which they represent who will serve as if elected.

Section 7. Tenure of Office Approximately one-third (1/3) of the regular and contract Senate membership shall be elected each year; and elected member shall serve for a term of three years except for the following changes for the 2016-2017 election cycles only:

- a. Effective for the 2016 Senator-at-Large election only, all five newly elected Senator-at-Large shall draw lots to determine which two shall serve two year terms in order to reestablish the required one

Article II
Officers and Committees

f. The Parliamentarian shall:

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The Academic Senate of Orange Coast College By-Laws

Article 1

Membership and Elections

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Section 2. Composition of the Senate. The Senate shall be composed of a Senator from each Division, the Library, and Student Services; nine Senators-at-Large, all elected from the regular and contract Faculty; and up to three voting Senators-at-Large from the Part-time Faculty. There shall be included within the membership of the Academic Senate, a voting student who shall be appointed by the SGOCC Student government. The student representative may designate for the record his/her support or opposition to any matter prior to the official Senate vote. A designation shall be recorded in the Senate meeting minutes. Such student shall have the right to attend all meetings of the Senate except those meetings prohibited by Education Code 72023.5 (a) (2) or when the Senate is in closed session.

Section 3. Division Senators. Divisions are responsible for conducting their own elections of division senators. The Senate will conduct elections of division Senators if the division requests the assistance of the Senate. During the month of February, eligible divisions shall report to the Senate the results of their elections of division Senators. Divisions shall be responsible for filling vacant seats when they arise. In such cases, divisions shall report to the Senate the results of their elections of replacement Senators. The Senate President shall report the results of division elections for regular or replacement Senators during the President's report/announcements at the next Senate meeting.

Proposed Changes:

Section 3. Division Senators. Note: this wording already exists in 3a and must be changed in Art VI b

- (a) Divisions are responsible for conducting their own elections of division senators. The Senate will conduct elections of division Senators if the majority of the regular and contract Faculty in the division vote to request the assistance of the Senate. The request will be forwarded to the Senate by the Division Dean.
- (b) During the month of February, eligible divisions shall report to the Senate the results of their elections of division Senators. Divisions shall be responsible for filling vacant seats when they arise. In such cases, divisions shall report to the Senate the results of their elections of replacement Senators.

The Senate President shall report the results of division elections for regular or replacement Senators during the President's report/announcements at the next Senate meeting.

Section 4. Senators-at-Large. During the month of February, each eligible Division may nominate not more than two (2) candidates from the regular and contract Faculty for Senators-at-Large. Additional

candidates may be nominated from the floor at a general meeting to be held during the month of March. Not later than the first week of March, the President of the Senate shall call an election of regular and contract Faculty to determine the Senators at large. ~~Voting shall be by secret ballot.~~ Senators shall be seated in the order of popular votes received.

Permanent vacancies that occur prior to the next election will be replaced by the Senate President appointing a Faculty member for the remainder of the term from the alternate list of unelected nominees in order of popular votes received and seeking a majority endorsement from the Senate body. If the list has been depleted, an election will be held using procedures approved by the Senate. ~~For temporary vacancies, a Senator may designate a substitute from the same constituency which they represent who will serve as if elected. If an extended absence of more than three (3) meetings is anticipated, the Senate shall~~(t)-5.h8(h)-0.7 (o)-9.6 .h exp4(f)2.6 (55.4 (ac).3 (e)-6 ()10.6 (c)-4.9 (o)-9.6 (n)t-1o)

Section 5. Part-time Senators-at-Large. Candidates from the part-time members of the Faculty shall receive notice in February that they may nominate themselves for one of three part-time voting Senator-at-Large positions. All interested nominees shall attend the designated meeting in February to present themselves and be endorsed by the Senate for a one year term of office. Vacancies that may occur prior to the next election shall be filled by appointment and endorsement of the Senate.

Section 6. Vacancies

- a. Permanent Vacancies. A permanent vacancy is established when a Senator submits a letter of resignation to the Senate President, is unable to complete the term of office, is absent for (3) consecutive days, or dies. Vacancies shall be filled by appointment and endorsement of the Senate.

Section 8. Recall and Removal of Senators.

- a. Division Senators. A Division may replace its Senator at any time upon the majority vote of the regular and contract Faculty of the Division at a special election called by petition of one third (1/3) of the regular and contract Faculty of that Division.
- b. At-large Senators. The Faculty-at-large may replace an at-large Senator at any time upon the majority of votes of the regular and contract Faculty at a special election called by petition of one-third (1/3) of the regular and contract

Article II Officers and Committees

Section 1. Officers of the Senate.

a. The Senate shall be organized annually during the week following the Spring break. The first order of business of the organizational meeting of the Senate shall be the election of officers except the immediate Past President. The officers shall consist of President, Vice President, Secretary, and Parliamentarian, and the immediate Past President. The President, only upon completion of his/her final elected term of office, shall serve as immediate Past President for one semester or one year only if she/he is elected Senator. If the immediate Past President is no longer a Senator, he/she may remain as an advisor to the Executive Board.

b. Election of Officers The Senate officers shall be elected by the Senate from the Senate members.

f. The Parliamentarians shall:

1. Rule on parliamentary procedures as prescribed in the latest edition of Robert's Rules of Order, Revised or such other rules or procedures as may be adopted by the Senate.

g. The Immediate Past President may:

1. Attend meetings of the Executive Board as a non-voting member for one semester or one year following his/her last service as Senate President.
2. Perform such functions as the President may assign to assist in carrying out the purposes and policies of the Academic Senate.

h. Non-voting Members of the Senate and the Executive Board:

The Executive Board shall

- a. Allocate additional duties to each officer as required.
- b. Meet no fewer than five times each semester.
- c. Implement policies adopted by the Senate; develop procedures; perform other functions that are not inconsistent with the intent, purposes, and provisions of the By-laws and directions of the Senate.

Section 3. Executive Board Meeting Time. The Executive Board will meet following each Senate meeting in the Faculty House unless otherwise agreed on.

Article V

Amendments of ByLaws

Section 1. Amendment 2. (A) 15.8 (m)-3.E Tc 0 Tw 0S5(x)2 (e)0(T)-0.6 (c)-6.1 .5 (a)2.8 (c)1 (.1 (1m)2 (end)8

Orange Coast College
Faculty Academic Senate
November 13, 2018

Whereas: Current Academic Senate laws do not provide submission of a vote by Proxy, and

Whereas: Proxy voting can be validated by amending the current Orange Coast College, Faculty Academic Senate laws, and

Whereas Senators represent a constituency of academic divisions, departments, the campus At-large, and

Whereas Proxy voting will allow voting Academic Senate members to dutifully represent constituents on issues brought before the Senate, and

Whereas: A valid proxy vote is one offered in writing, signed and submitted by voting Senate member;

Be it Resolved: The Orange Coast College Faculty Academic Senate amend laws to include the submission of vote proxy.

Submitted by Darryl Isaac Academic Senator for the Consumer and Health Sciences Division
November 20, 2018

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Professor Marilyn Kennedy
Orange Coast College, Coast Community College District
Academic Senate Secretary

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