

# OCC Academic Senate Executive Board Meeting Minutes

Tuesday, September 11, 2018: 12:30-1:30 pm, Faculty House

E-Board Members/Attendance: Vice-President Jamie Blair, Immediate Past President Lee Gordon, Curriculum Chair Anna Hanlon (non-voting), Secretary and PDI Chair Marilyn Kennedy, President Loren Sachs.

Guests: None.

- I. Call to Order: President Sachs called the meeting to order at 12:30 PM.
- II. Public Comments: None
- III. Approval of Agenda: Agenda was approved unanimously.
- IV. Approval of Minutes: The Sept. 4, 2018, E-Board meeting minutes were approved unanimously.
- V. Reports of Executive Board Members:
  - Senate Minutes Indexes: Secretary Kennedy discussed her personal Senate indexes as one option for organizing and locating past items in minutes. She will work with Administrative Secretary Goetz and then get back to the E-Board on this.
- VI. Agenda Setting: The agenda was set for the next meeting. Future agenda items are these: part-time