

Senator Neil:

Senator Della Marna:

2. Officer, Senator, & Committee Reports

A. President and Vice President Reports:

President Lee Gordon FYdcfh
College Budget Committee:

Register to Vote:

Planning Retreat:

Full-Time Faculty Prioritization Committee:

Vice-President Rendell Drew FYdcfn

Senator Cuellar:

B. Budget Update President Gordon:

This memo is intended to outline a timeline of activities related to any OCC's Faculty Coordinator MOUs in order to ensure contractual language is followed and support the Academic Senate's internal procedures in a timely manner.

Office of Instruction: September (week 3)

- Notify the incumbent and respective dean of the upcoming expiration of the MOU; copy the Academic Senate President, Academic Senate Secretary, and administrative assistant.
- Request feedback on the position from the incumbent and program area Dean/Manager.

Academic Senate: September/October

- Academic Senate sends a call out for two faculty of the appropriate constituencies to serve on the selection committee for MOU-related faculty coordinator positions.
- The Academic Senate solicits and collects feedback on the content of the expiring MOU, to be submitted to the Office of Instruction by October 15.

Office of Instruction: October

- The Office of Instruction will review the feedback and send the finalized Coordinator MOU to Human Resources for the District to negotiate.
- It is assumed negotiations occur between October and January.

Office of Instruction: February (week 2 of the semester and open for 20 calendar days)

- Office of Instruction sends negotiated (if available) Faculty Coordinator MOU to Academic Senate President for call out; copy Academic Senate administrative assistant.
- Solicit and compile interview questions from the selection committee by the end of February.
- Academic Senate will submit a list of coordinator applicant names and applications at the end of the 20 calendar days to the selection committee. The Academic Senate administrative assistant will supply the applications to the selection committee.

Office of Instruction and Academic Senate: March

- Interviews are conducted.
- The names of the selected individuals are sent to individuals and to their managers

Motion 2: Parliamentarian Ely moved to rescind the
with the exceptions of items 3,4, and 5, as stated above;
motion seconded.

Senator Boogar:

Senator Ely

Senator Kennedy
Senator Barnes

Online Coordinator Report Out: Parliamentarian Ely

Motion 5: Senator Alabi moved to terminate the contract in order to not set a precedent for management to put coordinators into place who are not properly vetted and who do not meet the language that is already in place; motion seconded; motion approved.]

Senator Naesse:

VPSS Niroumand

Boogar:

Senator

Senator Kennedy:

President Gordon

Approval of the Minutes:

APPENDIX

Blended Memo/Senate Resolution Process for Academic Year 2023-2024

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- Office of Instruction sends negotiated (if available) Faculty Coordinator MOU to Academic Senate President for call out; copy Academic Senate administrative assistant.
- 3. The Academic Senate President and College President (or their designees) shall determine whether a sufficient number of applicants have come forward. In the case of no applicants, the Senate will conduct another announcement of the position.
- 4. The selection committee shall be composed of two managers and two faculty members. In the case of a program coordinator who regularly interfaces with a classified staff member, the classified staff member shall be added to the committee.
- 5. The faculty appointed to the selection committee should come from the appropriate constituency (for example, honors faculty should be asked to serve on the selection committee for the Honors Program Coordinator).
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Office of Instruction and Academic Senate: March

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